

1788

6

**DEPARTMENT:** Maintenance - CH

**VENDOR:** McKee Lumber

**PO #** N/A

**PO DATE:**

**INV DATE:** 9/15/2020

**APPROVAL REQUIRED**      **DATE APPROVED:**

**EXPLANATION:** PO was not requested.



McKee Lumber Company  
 104 North 7th  
 Corsicana, TX-75110  
 903-874-6581  
 Fax: 903-872-7936

1789

**CUSTOMER COPY**



SEP 15 2020

INVOICE

2009-630209 PAGE 1 OF 1

NAVARRO COUNTY  
 AUDITOR'S OFFICE

SOLD TO:
NAVARRO CO. COURTHOUSE 300 W 3RD CORSICANA TX 75110

JOB/ADDRESS:
NAVARRO CO. COURTHOUSE 300 W 3RD CORSICANA TX 75110 ( ) -

ACCOUNT:	JOB:
6543000	0
SOLD ON	✓ 9/15/2020 2:08:22 PM
CUST PICKUP	
BRANCH	1000
CUSTOMER PO#	
STATION	MC6
CASHIER	MM
SALESPERSON	
ORDER ENTRY	

Quantity	UM	Item	Description	ID	IT	Price	Per	Amount
2	EA	SL1	SL1 sealant		Y	16.6900	EA	33.38
1	EA	MISC	caulk gun		Y	19.9900	EA	19.99

Debit: 101-410-321  
 Desc: Sealant, caulk gun  
 PO#: NA  
 Invoice#: 2009-630209  
 Vendor#: 347

*James R. Hill*

**RECEIVED**

SEP 21 2020

NAVARRO COUNTY  
 AUDITOR'S OFFICE

Payment Method(s)  
 Charge to Acct 53.37

	SubTotal	53.37
	Sales Tax	0.00
	Deposit	
Please Pay This Amount		<b>53.37</b>

*James R. Hill*

Signature

1790



**NAVARRO COUNTY AUDITOR'S OFFICE**

300 W 3<sup>rd</sup> Ave, Suite 6  
Corsicana, Texas 75110  
e-mail: auditor@navarrocounty.org

Natalie Robinson, First Assistant,  
Kaye Martin, Assistant  
Lisa Clay, Assistant  
Patty Wells, Assistant  
Jan Wise, Administrative Assistant

Terri Gillen, County Auditor Phone: (903) 654-3095 Fax: (903) 654-3097

**INTEROFFICE MEMO**

The attached item is being returned for the following reasons:

- Item incurred before purchase order issued
- Purchase order number is inconsistent with invoice
- Amount billed does not match the purchase order
- Vendor on purchase order does not match invoice
- Insufficient documentation to process payment
- Signature or date not present
- Budget Account Number (Line Item) is missing – Acct # \_\_\_\_\_
- Insufficient budget
- Payment Request inconsistent with County Policy
- Other \_\_\_\_\_

**RECEIVED**

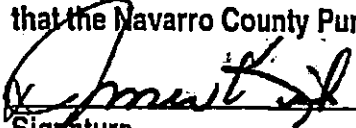
SEP 22 2020

NAVARRO COUNTY  
AUDITOR'S OFFICE

Please provide the additional documentation or explanation necessary to process this payment request.  
This notice must remain attached to the payment request.

Additional explanation: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The Department Head or Elected or Appointed Official must sign this form confirming notification that the Navarro County Purchasing Policy was not followed on this purchase.

  
\_\_\_\_\_  
Signature

9-22-20  
\_\_\_\_\_  
Date